



October 2021

Dear Passport Customer,

With year-end just around the corner, it's important to stay current so that you can automatically receive PBS Payroll state and Federal regulatory changes and be in compliance. In addition, this year-end update will also offer a new enhancement, the ability to print PDF W-2 forms on plain paper!

When you renew your Passport Update Program (PUP), you will also be entitled to **new PBS v. 12.08** scheduled for release in the spring of 2022. This version is jam packed with new enhancements. Here's just a few highlights:

- Printing options that enable each user to set up their own list of printers that they can use to print their reports and forms.
- Fully integrated document management for PBS Accounts Payable. Eliminates/reduces vendor invoices, PO's, etc., paper filing!

The Passport team is constantly striving to improve the products we offer by creating updates and enhancements to improve your efficiency and profitability. By staying current on PUP, here are a few of the many benefits you will receive:

- ✓ The many new features and functions of PBS that help you run your business smarter and better.
- ✓ Application of the latest bug fixes helps keep support requirements (and costs) down.
- ✓ Compliance with the latest state and federal tax and reporting changes
- ✓ Access to Passport's Training Library which is an ever-growing resource that you and your staff may access anytime, night or day.

We encourage you to maintain your Passport Update Program and safeguard your PBS™ software investment. **Renew today.** Please contact your Passport Partner for more details.

We thank you for your business.
The PSI Team

Passport's mission has always been to help our customers grow and improve efficiency and profitability by providing innovative software enhancements.